

**SUMMARY AND TRANSCRIPT OF ZOOM VIDEO CONFERENCE  
CFA BOARD OF DIRECTORS  
SEPTEMBER 4, 2023**

**Secretary's note:** This index is provided only as a courtesy to the readers and is not an official part of the CFA minutes. The numbers shown for each item in the index are keyed to similar numbers shown in the body of the minutes.

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## SUMMARY

### (1) APPROVE ORDERS OF THE DAY.

**Mr. Newkirk** moved to move *Disaster Relief – Maui and Beijing* from Executive Session into Open Session under Agenda Item #4, New Business. Seconded by **Mr. Webb**, the motion was **ratified by unanimous consent**.

Upon motion by **Mr. Newkirk**, seconded by **Ms. DelaBar**, the Orders of the Day, as amended, were accepted without objection and became the Orders of Business.

## Reports of Officers, Boards, and Standing Committees

### (2) RATIFICATION OF ONLINE MOTIONS.

	Moved/ Seconded	Motion	Vote
MOTIONS THAT REQUIRE RATIFICATION			
1.	Executive Committee 08.03.2023	For its 7 AB/1 SP show in Duluth, Georgia (Region 7) on November 4/5, 2023, grant an exception to Show Rule 4.04 to allow the Cotton States Cat Club to change their show license from a 450 entry limit to a 350 entry limit.	<b>Motion Carried</b> (subject to ratification).
3.	Executive Committee 08.19.23	For its 8 ring, back-to-back show (4 rings each day) on September 21/22, 2024 in Warstein, Germany (Region 9), grant the UK Cat Fanciers and American Shorthair Loves of Europe permission to hold an in-conjunction show with Felidae e V., an independent association, on the condition that the club be informed that they should comply with the Guidelines (and enclose a copy with our approval).	<b>Motion Carried</b> (subject to ratification).
4.	Executive Committee 08.30.23	Grant an exception to Show Rule 4.04 and allow the Starry Sky Cat Fanciers' Club to correct their licensed format from 6 AB to 5 AB/1 SP for their September 23, 2023 show in Chengdu, China.	<b>Motion Carried</b> (subject to ratification).

After pulling out Item #2, **Ms. Anger** moved to approve motions 1, 3 and 4. Seconded by **Mr. Webb**, the motion was **ratified by unanimous consent**.

## Reports of Special (Select or Ad Hoc) Committees

None.

## Unfinished Business and General Orders

### (3) OTHER COMMITTEES.

None.

**(4) NEW BUSINESS – DISASTER RELIEF – MAUI AND BEIJING.**

**Ms. Calhoun** moved that, in support of those impacted by the Maui Fire and the Beijing Floods, CFA to donate \$10,000 (Maui - \$5,000; Beijing - \$5,000) to support all cats impacted by the recent disasters; the Maui Funds to be managed by Michael Shelton, the Beijing funds to be managed by the International Division Committee. All distributions must be supported by receipts. Seconded by **Mr. Webb**, the motion was **ratified by unanimous consent**.

**(5) OLD BUSINESS – CATTERY REPORT UPDATE.**

No action items were presented.

*Respectfully Submitted,  
Rachel Anger, Secretary*

**Secretary's Note:** The Officers and Board of Directors of the Cat Fanciers' Association, Inc. met on Tuesday, September 4, 2023, via Zoom video conference. **President Richard Mastin** called the emergency video conference meeting to order at 7:00 p.m. Eastern Time. A roll call by **Secretary Rachel Anger** found the following members to be present:

**Mr. Richard Mastin (President)**  
**Mr. Russell Webb (Vice-President)**  
**Ms. Rachel Anger (Secretary)**  
**Ms. Kathy Calhoun (Treasurer)**  
**Ms. Sharon Roy (NAR Director)**  
**Mrs. Pam Moser (NWR Director)**  
**Ms. Paula Noble (GSR Director)**  
**Mr. John Colilla (GLR Director)**  
**Mr. Michael Shelton (SWR Director)**  
**Mrs. Cathy Dunham (MWR Director)**  
**Mr. Kenny Currle (SOR Director)**  
**Ms. Yukiko Hayata (Japan Regional Director)**  
**Ms. Pam DelaBar (Europe Regional Director)**  
**Dr. Marilee Griswold (Director-at-Large)**  
**Mr. Pauli Huhtaniemi (Director-at-Large)**  
**Mrs. Carol Krzanowski (Director-at-Large)**  
**Mrs. Anne Mathis (Director-at-Large)**  
**Mr. Darrell Newkirk (Director-at-Large)**

**Also Present:**

**Shelly K. Perkins, Attorney at Law, CFA Legal Counsel**  
**Allene Tartaglia, Executive Director**  
**Kristi Wollam, Assistant Director**  
**James Simbro, IT Systems Analyst**  
**Matthew Wong, ID Representative**

**Absent:**

**Eva Chen, ID-China Representative**

**Secretary's Note:** For the ease of the reader, some items were discussed at different times but were included with their particular agenda.

**Mastin:** Hello everyone. Madame Secretary, will you please do the roll call? **Anger:** I will, thank you. [**Secretary's Note:** Secretary Rachel Anger called the roll, as reflected above. Roy and Moser joined the meeting later.] We appear to have all the board members in attendance. Are there any panelists whose names I have not mentioned? Thank you, I'll turn it back over to you, Mr. President. **Mastin:** Rachel, thank you. I'm going to put myself on mute and try and get ahold of Shelly by cellphone. Shelly will be joining us within 5 minutes.

## TRANSCRIPT

### Reports of Officers, Boards, and Standing Committees

#### (1) APPROVE ORDERS OF THE DAY.

CFA EXECUTIVE BOARD Video Conference Meeting Agenda September 5, 2023		
1.	Approve Orders of the Day	Mastin
Reports of Officers, Boards, and Standing Committees		
2.	Ratification of Online Motions	Anger
Reports of Special (Select or Ad Hoc) Committees		
	None	
Unfinished Business and General Orders		
3.	Other Committees	
4.	New Business – Disaster Relief – Maui and Beijing	Calhoun
5.	Old Business – Cattery Report Update	Tartaglia
	ADJOURN OPEN SESSION	

**Mastin:** We can do the Orders of the Day. Do we have any changes or additions to the Orders of the Day? **Newkirk:** I would like to know why item #7 in closed session is in closed session, because it doesn't meet the Board Member Guidelines – it's not litigation, it's not protests or discipline, it's not judges' advancement, it has nothing to do with personnel matters and it has nothing to do with legislative issues involving our strategy. In order for something that doesn't fit that, it needs 2/3 vote of the board to go into closed session, so I would like an explanation of why that item is in closed session. To me, personally, I would think that the board would want this in open session so the members know what we are discussing. **Moser:** Can we see it? I can't see what it is. All we have on the screen is – **Newkirk:** I'm sorry, under the new thing it's #8 [sic, #7]. **Moser:** OK, but can we move up the screen so we can see something? **Newkirk:** Well, it's in closed session so it's not going to be displayed. **Anger:** I'll put it in the chat. How's that? **Moser:** OK. **Mastin:** Darrell, is item #7 going to be presented by Kathy Calhoun? **Newkirk:** Yes. **Mastin:** Kathy Calhoun, do you want to speak on item #7? **Calhoun:** I have no problem with having that in open session. **Mastin:** Darrell, your motion is to move item #7 into open session? **Newkirk:** It's Kathy Calhoun's motion. I have it as #8 on my agenda. [Transcript goes to Agenda Item #2] **Mastin:** OK, back to Darrell. So, it's item #8, which is Kathy Calhoun's agenda item. Darrell, your motion is to move it into open session, correct? **Newkirk:** That is correct. **Mastin:** Do I have a second? **Webb:** Russell seconds. **Mastin:** OK

Russell, thank you. Are there any objections? Seeing no objections to Darrell's motion, moving Kathy Calhoun's item to open session.

**The motion is ratified by unanimous consent.**

**Mastin:** Rachel, we will put that in – where do you want to put that in open session, New Business? **Anger:** Yes, New Business would be appropriate. **Mastin:** OK, any other additions or changes to the Orders of the Day? May I have a motion to approve the new Orders of the Day? **Newkirk:** So moved. **Mastin:** Thank you Darrell. **DelaBar:** Second. **Mastin:** Pam DelaBar, thank you. Any objections? Seeing no objections, the motion passes unanimously.

**The Orders of the Day, as amended, were accepted without objection and became the Orders of Business.**

## Reports of Officers, Boards, and Standing Committees

### (2) RATIFICATION OF ONLINE MOTIONS.

	Moved/ Seconded	Motion	Vote
<b>MOTIONS THAT REQUIRE RATIFICATION</b>			
<b>1.</b>	Executive Committee 08.03.2023	For its 7 AB/1 SP show in Duluth, Georgia (Region 7) on November 4/5, 2023, grant an exception to Show Rule 4.04 to allow the Cotton States Cat Club to change their show license from a 450 entry limit to a 350 entry limit.	<b>Motion Carried</b> (subject to ratification).
No discussion.			
<b>3.</b>	Executive Committee 08.19.23	For its 8 ring, back-to-back show (4 rings each day) on September 21/22, 2024 in Warstein, Germany (Region 9), grant the UK Cat Fanciers and American Shorthair Loves of Europe permission to hold an in-conjunction show with Felidae e V., an independent association, on the condition that the club be informed that they should comply with the Guidelines (and enclose a copy with our approval).	<b>Motion Carried</b> (subject to ratification).
<b>Calhoun:</b> Question: here is a reference to “guidelines”. May we have those guidelines for review? <b>Anger:</b> Attached are the guidelines. They were shared in a recent in-conjunction motion discussion, but I am happy to share again. <b>Calhoun:</b>			
<b>4.</b>	Executive Committee 08.30.23	Grant an exception to Show Rule 4.04 and allow the Starry Sky Cat Fanciers’ Club to correct their licensed format from 6 AB to 5 AB/1 SP for their September 23, 2023 show in Chengdu, China.	<b>Motion Carried</b> (subject to ratification).
No discussion.			

**Anger:** I would like to pull out Item #2 which was an executive committee motion, and I would like to move that to discussion in executive session. So, I’m asking for approval of motions 1, 3 and 4.

**Mastin:** OK. Let’s do one of these at a time. We’ve got Rachel is moving item #2. Do I have a second on Rachel’s? **Webb:** I’ll second. **Mastin:** Any objections to moving item #2 to executive session? OK, that motion passes unanimously. **Anger:** I really apologize. I have a point of order. **Mastin:** Go ahead, Rachel. **Anger:** My actual motion was to ratify items #1, 3 and 4, and to move #2 to executive session. **Mastin:** Oh, OK. Doing it all in one motion. Are there any objections – Russell, that’s still your second, correct? **Webb:** Are there any objections to ratifying #1, #3 and #4, moving #2 to executive session? Seeing no objection, Rachel’s motion passes unanimously.

**The motion is ratified by unanimous consent.**

**Anger:** Thank you. **Mastin:** Thank you Rachel for bringing that up.

## **Reports of Special (Select or Ad Hoc) Committees**

**Mastin:** Rachel, I'm going through your agenda here. Nothing came in for Special Committees, correct? **Anger:** Correct.

## **Unfinished Business and General Orders**

### **(3) OTHER COMMITTEES.**

**Mastin:** How about Other Committees? Anything come in for that? **Anger:** I have nothing for Other Committees. **Mastin:** We're going to go right into New Business. **Newkirk:** How about #3? **Anger:** You're looking at an old agenda, but let's make sure. **Mastin:** Let's make sure. What is #3? **Newkirk:** The Cattery Report Update. **Mastin:** I had that one listed under Old Business. **Webb:** Me too.



#### **(4) NEW BUSINESS – DISASTER RELIEF – MAUI AND BEIJING.**

**Motion:** *In support of those impacted by the Maui Fire and the Beijing Floods, CFA to donate \$10,000 (Maui - \$5,000; Beijing - \$5,000) to support all cats impacted by the recent disasters; the Maui Funds to be managed by Michael Shelton, the Beijing funds to be managed by the International Division Committee. All distributions must be supported by receipts.*

**Mastin:** What's on the screen right now is Disaster Relief – Maui and Beijing. That's Kathy Calhoun. **Calhoun:** Do you want me to start to speak to that? **Mastin:** Kathy, what was your question? **Calhoun:** Do you want me to start to speak to the Disaster Relief – Maui and Beijing? **Mastin:** Yes, please. **Calhoun:** OK. I am sure we are all very well aware of the tragic circumstances driven by weather that has impacted both locations, being China (primarily Beijing) and Maui. While we can't do anything to reverse what has happened and undo the pain and suffering that those folks have encountered, I think we can do something to be at least a helping hand to help get people and their cats back on their feet. So, my motion is [reads]. This is a maximum. If we don't spend it, certainly within bounds. That is my motion. **DelaBar:** I have absolutely no problems with the money going to Disaster Relief. I definitely don't have a problem. What I'm wondering is, why are we circumventing our established protocols and procedures for the distribution? **Calhoun:** I can speak to that. **DelaBar:** Well, I'm not done yet. We have established protocols and procedures for people who know and have the contacts in the various areas worldwide – in fact, we're training a new person for international disaster relief – why you want to circumvent that for Maui and for Beijing? **Calhoun:** You indicated we have procedures and processes for distribution of funds for Disaster Relief. I don't know what those are. I truly don't know what those are, the policies, how do you qualify and that's something that would be really appreciated if it was published so that we would know, but I don't know what they are, Pam. **DelaBar:** It all falls under Charlene Campbell. **Calhoun:** I know who it falls under. **DelaBar:** Well, that's a big start on the protocol. We contact the different areas. In fact, the different areas of people that we have had contact with since about 1993, also with the different organizations. I can get in touch with people I know that are right now on the ground in Maui and if I don't have a contact for Beijing, then I ask, "hey guys, who do you know, which areas are needing help?", especially which organizations are needing help in their rescue and relief for the animals affected by disaster. **Calhoun:** I would like to expedite this. I have no intention of circumventing. My point is that people need help. I want them to get help. That is the one and only reason for this motion. If the board feels more comfortable about these funds going to Disaster Relief, I have no problem with that, so long as the individuals and these cats get the help they need at this critical time. **Mastin:** Kathy, do you want to amend your motion? **Calhoun:** I will amend it that the support be directed – at the point where it says *to be managed*, that we strike everything after that. I do want to see receipts. I won't strike that, but *to be managed by Disaster Relief*. **Mastin:** OK, may I have a second. **Webb:** Russell seconds. **Mastin:** OK, Russell made the second, Kathy made the motion.

**Newkirk:** I know what went on in Maui because it has been on the news. What happened in Beijing? A tornado? A typhoon? A fire? What? **Calhoun:** Floods. It says in the motion, Darrell, *Beijing floods*. **Newkirk:** OK, I see that now. I'm sorry. OK, who is impacted and who has stepped up to manage relief for the cats and the breeders? **Calhoun:** No one has. Can I address this, Rich? **Mastin:** Go ahead, Kathy. **Calhoun:** That's the point of this. We haven't reached out, we haven't said that anything is available. We haven't done that, so we don't know.

Maybe there wasn't anybody that's in our community, but if there is and this information gets out that there's funds available, people may come forth when they didn't come forward before because they didn't know that this is a possibility. You don't know what you don't know. That's the point of this. **Mastin:** Darrell, do you want to continue? **Newkirk:** I'm more confused than I was when I started then, because if we don't even have a clue that any of our breeders or exhibitors or our clubs have been impacted by this flooding, I mean, no one has come forward, Kathy? You're in charge of the ID. **Calhoun:** Darrell, people don't know – particularly outside of the U.S. – they don't know about things like Disaster Relief. They don't know, so we would start to put feelers on the ground to see. This is a maximum. If no one comes forward, we don't spend the money. It's not like we're going to throw money out the window, but in the instance that there is, we want to have the board's approval to recognize it and do something about it. **Newkirk:** OK, so when did the floods – **Calhoun:** I haven't had anybody come from Maui to me to say that, either on an individual level. **Newkirk:** I'm sure I'm not the only board member that has been contacted by people wanting to know why the board has not stepped up to make donations to the people and cats in Maui. It's more than one that have contacted me. My other thing is, what is your plan for – what's your plan to notify these people in Beijing that we've got funds available? **Calhoun:** We would work through our International Division Representatives, through our people on the ground, let them know. Some of this may be via WeChat or however we can get the word out, but we would be very careful in making sure that the funds were spent appropriately. Darrell, you know that I am not one to give money away. **Newkirk:** Yes, I know that. **Calhoun:** You know that. That's why part of this motion is that all distributions must be supported by receipts. We're not going to just, you know, inappropriately distribute money to people who just say, "hey, I want some, I want some." No, we're not going to do that. We're going to get the word out the best way we can, hopefully get it to the people who have been impacted and help them out, and document how those funds were spent for the pervuew of anyone. **Mastin:** Kathy, are you all set? **Calhoun:** I am.

**DelaBar:** When money goes in to support disasters, it often goes to the agencies that are taking in the animals because people cannot get housing or whatever that allows them to have – the shelters don't allow animals in them. Now, there are several states that have annexes to their disaster plans, which may happen in Hawaii. We don't usually pay for the hotel rooms, because you've got Salvation Army and Red Cross coming in, and FEMA paying for those rooms for people to stay. What we usually do if the cats are being taken in by the local agencies, like we have in Maui – there's big group and I know that I have personally donated to it and I know several others have, as well – that are taking care of the animals while the people are trying to get their lives back together with insurance and God knows what else they have to do. Receipts are not the easiest thing to come by at that time, so – **Calhoun:** But Pam – **DelaBar:** Wait a second, Kathy. **Mastin:** Go ahead and finish, Pam. **DelaBar:** If we have to have receipts, then I will rescind my support for going through Disaster Relief, because oftentimes you're buying Clorox or something like that for disinfectant and stuff, so I'll go with your regular plan. **Mastin:** Pam, are you all set? **DelaBar:** Yes.

**Shelton:** I just wanted to address a comment Darrell made about him being contacted by people saying, "why hasn't CFA reached out?" First, that's kind of what we're doing now is, we're determining how we can do this. The board cannot move as quickly as individuals do. Second, I reached out to the people in Hawaii before the fires were out wanting to know what we can do to help and what CFA members and individuals were contacting me saying, "how can we

help?”, and I wanted to get that information out to them. So, there has been information disseminated on how individuals and clubs could help out victims of the Maui fires. That has already been started long before today. **Mastin:** Mike, thank you for sending out that notification. I did receive it, as well.

**Mastin:** Are there any more comments or questions for Kathy? **Krzanowski:** A further correction is needed to the motion, because it says, *the Maui Funds to be managed by Michael Shelton, the Beijing funds to be managed by the International Division Committee*. I thought all the funds were supposed to be managed by the Disaster Relief Committee. Am I wrong? **Mastin:** I’m going to ask Kathy to clarify her motion, because now we have Pam DelaBar that’s recommending that it go to her original motion. The current motion on the floor is the amended motion and it was seconded by Russell. **Calhoun:** Do you want me to speak? **Mastin:** Go ahead. **Calhoun:** OK. So, the motion indicated that Disaster Relief would manage the distribution. I have no issue with that. I think the concern came up when we talked about receipts and what I wanted to mention was, when Disaster Relief sends money to an organization that may be helping a large amount of people, we’re not asking for receipts for the paper towels, the Clorox, the this or the that, we’re asking to have documentation that the money went to X Shelter, that we had \$1,000 or whatever the number is. We don’t want to get petty with this. We want to make sure that we are doing what we need to do for the welfare of the cats. That is simply all this is, so I’m fine with the Disaster Relief. I can talk to Pam to find out if that would be pertinent internationally. If not, the ID Committee will do it, but I don’t want us to lose sight of what we’re trying to have happen here. As Michael said, the question has come, “where is CFA on this?” CFA is on this. This is where we are. This is what we’re trying to do now. Let’s not get hung up on the administration, let’s just make sure we make this happen. **Mastin:** Thank you Kathy. **DelaBar:** How about the Florida hurricane? What was her name, Idalia? We had some disastrous flooding going on, on the gulf coast of Florida. If I can get more money for Disaster Relief, I will. We do have that and I’m also watching a few situations over here in Europe, but I can go with Kathy’s motion right now, even though we have been in touch with people in Maui. Have at it. **Mastin:** Any further questions or comments? Kathy, do you need to restate your motion for clarification? **Calhoun:** I don’t see the motion on the screen anymore. How about, if Pam is comfortable with this, why don’t we revert to the original motion? If for Maui it’s best for Michael to work with Disaster Relief, he will have the flexibility of being able to do that. **Mastin:** Is that your amended motion? **Calhoun:** Yes. **Mastin:** Russell, do you agree? **Webb:** I agree. **Mastin:** OK, so we’re going to stick with the original motion. Allene, are you having trouble with the screen? **Wollam:** Rich, she just texted me and said her system went down and she is rebooting. **Mastin:** OK, thank you Kristi. OK, is there any more questions on the Disaster Relief motion made by Kathy, seconded by Russell? Are there any objections to the motion? Seeing no objection, the motion passes unanimously.

**The motion is ratified by unanimous consent.**

**Mastin:** Thank you Kathy for bringing this up. **Calhoun:** Thank you board.

**(5) OLD BUSINESS – CATTERY REPORT UPDATE.**

**Mastin:** Rachel, we're going to go on to, I believe now Old Business – Cattery Reports from Allene. **Anger:** Correct. **Mastin:** Kristi, is Allene still with us or is she rebooting her whole system? **Wollam:** She just said, *The system shut down. Not sure why. Rebooting.* So, if we could give her a few minutes, or do you want to – **Mastin:** Well, are you prepared to do it, Kristi? Are you prepared to take it on? **Wollam:** I can. **Mastin:** OK, let's do it.

**BACKGROUND:** *At the Thursday, June 22, 2023 CFA Board Meeting during Agenda Item #31 – Registration Issue, the topic of providing breed council members with cattery reports was brought up. A motion was made by Morgan and seconded by Eigenhauser as follows:*

**CURRENT SITUATION:** *We've run into a couple snags while producing cattery reports and it's taking much longer than originally anticipated, thereby, greatly delaying the distribution.*

*There are approximately 855 reports which need to be run. Each report is taking approximately 5-6 minutes to produce and email. This is approximately 80 hours of staff time. I realize 5-6 minutes may not seem like a long time, until you're waiting for the report to finish to do the next one.*

*A cattery report is very data intense since the system is searching the entire database for litters and cats to include in the report. This is why each report is taking so long to run. The more litters and cats bred by a cattery, the longer the report takes to run.*

*The overall issue, though, is that because a cattery report is so data intense, it greatly slows down the entire system and is impacting everyone else using the system and hindering the speed at which registrations can be processed, shows can be scored, etc. The only option is to run the cattery reports outside of regular working hours.*

*Prior to this project, there were few requests for cattery reports. Admittedly, I had no idea it took so long to run a cattery report until I ran one for the purpose of documentation for Lisa Brault who handles breed council memberships. Kristi and Lisa are working together on this project.*

*Producing the cattery reports is going to take much longer than originally anticipated. We now plan to streamline the entire process of providing a cattery report to BC members with the revamped system, CSU2022. This is not a project we anticipated during the original specs for the revamp. For now, though, we need to work within the confines of the current system.*

*We are in the process of sending out cattery reports, we just won't be able to get them all out shortly after September 1. We anticipate a completion date of November 1.*

**Wollam:** We wanted to just provide a brief update regarding a conversation that we had at the Annual, providing the cattery offspring reports to the breed council members. What we've run into, once we started producing these reports, is that it takes approximately 5 or 6 minutes to issue these reports, and while that doesn't seem like a lot, when you're trying to send out let's say 900 reports, it really bogs down the system and prevents everyone else from doing their day-to-day tasks. So, basically what we just wanted to do is let you know that we are still working on that. The anticipated date will probably be November 1<sup>st</sup> versus what we had initially talked about. Her power cord died, she said. At any rate, what we're just trying to do is provide a quick

update to the board to let everyone know that we are still working on getting those cattery offspring reports out to the breed council members with an anticipated completion date of November 1<sup>st</sup>. **Mastin:** OK, thank you.

**Mastin:** Does anybody have any questions or comments? **Newkirk:** Annette provided some feedback to Allene and do you know anything about that, Kristi? She didn't share with me what it was she was working on for the Breeds and Standards Committee, but I asked her that I would be happy to share her thoughts, but she thought Allene had it covered. **Wollam:** I'm not aware of any feedback from Annette. **Newkirk:** OK. Well, she gave it to Allene, I know that. **Mastin:** My understanding of some of the confusion was, when was the start date and when was the completion date? There was some confusion there and with the help of Rachel going through some of the minutes, we were able to determine that Allene had reported in comments she made I believe at the Breed Council Secretary meeting that there was a statement, if you didn't receive anything by September 1<sup>st</sup>, notify us directly; but then, somewhere further into the transcript there was maybe some discussion that it was going to start September 1<sup>st</sup>, not that the project was going to be completed by September 1<sup>st</sup>. Based on the number of cattery reports that need to be done, and James maybe you can help, it was hundreds and I think the determining factor on this was how much time was going to be spent in Central Office on a weekly basis to run these reports. I think it was close to 20 hours a week that it was going to take, and it was roughly an 8 week project. I don't know if that has since changed since the discussion happened. **Simbro:** I'll just weigh in. As far as the timeline, it seems to me that you were trying to have them all out by September 1<sup>st</sup> but obviously that didn't happen. Just a little background what's going on is, we had no idea that we couldn't run more than one report at a time. As Kristi said, one report, depending on the size of the cattery – some do run in less than a minute but most of them we were finding was taking upwards of 5-6 minutes to run each, and we can't run any more than one at a time. We had a day where we tried to run 2, 3 at a time and it virtually locked up our entire system. Everybody from Shirley doing scoring to Registrations to processing eCats just ground to a halt. So, that's the reason it's taking so much longer. **Mastin:** Thanks James. Kristi, any more to report on this? **Wollam:** No, just other than, I also had in my notes that it would be done and we would notify everyone by the first, so I'm glad Rachel was able to find that other documentation, so our anticipated completion date is November 1<sup>st</sup>, in that area. So, if anybody has any questions for some of the ones that have already been produced, feel free to reach out to us, but hopefully that is our goal. **Anger:** Just one more comment on that, there was no motion that had the date of September 1<sup>st</sup> as when the reports would be delivered to breed council members, so this entire exercise has been simply just a review and kind of a recap so that everybody knows exactly where we stand. No additional motion is necessary. Thanks. **Mastin:** Thank you Rachel. **Wollam:** Thanks Rachel. **Mastin:** Thank you Kristi for taking that. Allene, are you back? **Tartaglia:** I am. **Mastin:** Is the system working OK? **Tartaglia:** It's fine, yes.

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**Tartaglia:** Are we finished with open session at this point? **Mastin:** I believe so. I'm going to check with Rachel and make sure we are. Rachel? **Anger:** That is everything we have for open session. Thank you. **Mastin:** OK great. Then I'm going to adjourn the meeting and thank everybody for attending. We're going to break for 5 minutes, so let's get back here at 7:41 Eastern time and we're going to log into the executive session link. Thank you all.

The open session meeting was adjourned at 7:35 p.m. EST.

The executive session meeting was adjourned at 9:09 p.m. EST.

*Respectfully Submitted,  
Rachel Anger, Secretary*